Geneseo

Office of Admissions

Date: _____

Application for Readmission

Name: _____ ID# G__ __ / __ __ / __ __ __ __

First Middle/Maiden Last

Address: _____

Street City State Zip Code

Withdrawal Date: _____ Semester You Wish to Resume Studies: _____

Are you applying to the Second Degree Program? Yes □ No □ Grad Date _____

(see policy on back)

Previous Major: _____ New Major: _____

Part or Full-Time: _____ Male □ Female □

Phone Number: _____ EOP: Yes □ No □

E-mail Address: _____

Circumstance that caused withdrawal:

Educational institutions attended since withdrawal (if any):**

_____

Name of Institution Dates Credits GPA

_____

Name of Institution Dates Credits GPA

**Transcript(s) of all studies completed since withdrawal must be on file prior to a review of your record.

Return completed form to:

Director of Admissions
Erwin Hall
SUNY Geneseo
Geneseo, NY 14454

Readmission Procedures

All students matriculated in a degree program who fail to enroll for two consecutive semesters must either secure a leave of absence or process a formal withdrawal from the College.** Students on leave of absence are not required to reapply to the College. However, students who withdraw must file for readmission by the following deadlines:

Semester	Deadline Date
Fall	June 1
Spring	December 1

An applicant who was released for academic and/or disciplinary reasons may not be considered for readmission until one year has elapsed.

A. An applicant released for **disciplinary** reasons is subject to the conditions specified at the time of release and will be considered for readmission pending the concurrence of the Dean of Students.
B. An applicant released for **academic** reasons must present evidence of satisfactory completion of a minimum of one full time semester of subsequent work at an accredited college or university or a comparable experience (as determined by the Dean of the College) in order to be considered for readmission.
C. An applicant who has received a **Health Release** must provide all requested medical data by the application deadline.

Applicants who have been released for academic reasons will receive final consideration for readmission by the College's Academic Standards Committee. The Academic Standards Committee will meet at the end of each semester to considered applicants for readmission; this typically results in some delay of final notification.

Students who are readmitted to the College are advised to confer with appropriate faculty and administrative officers concerning advisement, housing, financial aid, etc. Outstanding financial or other obligations (e.g. "holds") to the College will prevent a decision from being rendered.

**Students who leave the College without securing a leave of absence or processing a withdrawal will be administratively withdrawn from the College and will need to apply for readmission.

Second Degree Policy

When a student concurrently meets the requirements of more than one option or major within a single broad field of study, a single degree should be awarded rather than two separate degrees. (This does not preclude transfer arrangements under which coursework is completed at another institution toward a professional degree and transferred back for completion of a degree at the initial campus.) Programs which lead to two different academic objectives may result in the awarding of two degrees, provided the requirements of each program have been met; and at least 30 credits of coursework beyond the single degree requirement has been completed. No more than 12 credits, if any, can be allowed to overlap between the two programs. At the graduate level, at least 30 credits of additional study must be undertaken for the attainment of two degrees at the same level. Application for the second degree is through the readmission process (described in the section titled - Readmission in the Bulletin). Readmission to pursue a second degree is not guaranteed. Applications will be reviewed by the Dean of Curriculum and Academic Services in consultation witht the relevant academic departments or programs.